



2024 IMPORTANT Summer Day Camp Registration Procedures for State Voucher Participants

- Registration is on a first come first served basis. You are NOT guaranteed the spot until your child is physically registered.
- Please fill out the Camper Information Form (please print clearly). Your child has to be 5 years old by the start of camp and no older than 13 years old to receive a state summer day camp voucher. It is very important the camp has the correct email and phone number that you would like attached to your child's information. <u>All</u> emails will be sent to that preferred assigned email attached to your child's information.
- Check off the weeks that you would like your child to be attending. (Voucher participants are only allowed to attend two weeks of Specialty/Sports/or Arts Camp). Please do not assume that the staff knows which weeks to register your child for. Camp weeks are 5 full days Monday Friday (closed July 4). You will need to register for a full week, not a partial week. The child is to initially begin on a Monday for their start of camp.
 - Please check your child's last day of school before you fill out the registration.
- If you have an active voucher, please send a copy along with your registration for confirmation that you are a state voucher participant.
- The camp will need a copy of your child's physical and your child's immunization records before the start of camp. The physical has to be within 18-months of attending the camp program. The forms can be uploaded under your account, from the SSYMCA.org website, once your child is registered. If there is any information missing, you can also add the information needed under your account. Please understand that if all information is not received before the start of camp, your child's spot can be forfeited.
- Once your child is registered, you will receive a confirmation email with a signed Confirmation of Provider Form. Please look over the dates to confirm. This is the time to correct any weeks that need to be changed. It is <u>your</u> responsibility to also sign and send the Confirmation of Provider Form to your Voucher Agency. If your Voucher Agency is Child Care Network, please sign the Confirmation of Provider Form and scan back to Kathy Crompton at <u>kcrompton@ssymca.org</u>. She will scan it over to Child Care Network only. It is <u>your</u> responsibility to get an appointment to have your voucher

switched over to the Summer Day Camp. Your after-school voucher is not acceptable and needs to be switched to Day Camp.

- The Voucher Agency will not want your Confirmation of Provider Form until you have your appointment set up to switch your voucher over to Day Camp. Keep the form in a file on your phone or computer to send it over at the right time.
- If the SSYMCA does not receive your state voucher before camp starts, your child will
 not be able to attend camp. You can pay privately until the camp receives the voucher.
 If the SSYMCA has not received your voucher and there is no communication from you
 regarding your child's attendance, we will assume that your child is not attending, and
 we will fill the spot.
- Weekly parent fees are due the Monday, one week before the camp week starts. It is requested that an **Automatic Payment Deduction Form** be filled out and returned. Payments can also be made at the Front Desk of the Hale or Emilson branches, or you can make your payment on the SSYMCA.org website.
- If the parent fee is past due, you will receive a **Non-Payment of Parent Fees**Warning Notice and if still not paid, a **Notice of Termination**.
- All children must be picked up by 5:00PM. If a family is late for pick-up, the South Shore YMCA summer camp will adhere to the following policy:
 - Families will be charged a \$1.00 fee per minute.
 - If the parent or guardian does not pick up the child by the closing time, the staff will attempt to notify the emergency contacts. If no one can be contacted after an adequate period of time, the police will be contacted.
 - No child will be left unattended.
 - If the tardiness is consistent, a meeting with the Camp Director will be called to discuss strategies to avoid tardiness. Consistent cases of tardiness may result in compromised enrollment.
- The SSYMCA reports your child's weekly attendance to the state. It is very important that you call your child's camp if your child will be absent for the day(s).
- You are still responsible for your weekly parent fee, even if your child does not attend the week that your child is registered to attend.
- You have agreed to give the voucher agency and the SSYMCA a two-week written notice, of your intent to change providers or terminate service.



<u>Please only complete this form if you are unable to register for summer camp online, or if you are a voucher participant.</u>

Please check one of the following: ☐ Voucher Participant ☐ Unable to Register Online		
Camper Name:	Date of Bir	th:
Home Address:		
City:	State:	Zip Code:
Preferred Camp Communication Email Addr	ress:	
Mother/Guardian Name:	Phone	#:
Email Address:	Date of Birth:	
Father/Guardian Name:	Phone	#:
Email Address:	Date of Birth:	

2024 South Shore YMCA Day Camp- Terms and Conditions:

By finalizing this registration in person or online you hereby authorize the South Shore YMCA to charge any remaining balance due on the 5/31/2024 to the account used at the time of this registration. By finalizing this registration you are acknowledging and agree to the policies listed below:

I understand that the campers member status at the time of registration will determine the rate that is charged for the session; If you are a non-member when registering you will pay the non-member rate. You will not be eligible for the member rate should your member status change prior to your child attending Camp .

If you are a South Shore YMCA member at the time of enrollment you will pay the member rate. Your membership must still be valid during your child's day camp session/s in order to receive the member program rate.

• I understand that it is my responsibility to notify the YMCA immediately of any account changes and provide the YMCA with current information.

- I understand that the YMCA reserves the right to refuse entrance into the program if payments are delinquent. Full payment of delinquent balance will be required for reinstatement into the program.
- I understand a service fee may be applied for payments that are returned for non- sufficient funds.
- I understand that I must set up a payment plan to hold a spot at camp

PAYMENT OPTIONS & POLICIES

Full payment or a \$50.00 non-refundable deposit per camper/per week is required at time of registration. PAYMENT IN FULL FOR ALL CAMPS IS DUE BY MAY 31, 2024. PLEASE NOTE: Your child will not be able to begin camp until all of the required documents and your full payment for the week is received. If payment in full is not received by the payment due date your child's camp spot may be forfeited. Payments must be scheduled to a card payment or EFT at time of registration.

THIRD PARTY PAYMENT / STATE VOUCHER:

If camp payments are being made by a 3rd party, registration must be made in-house. At time of registration, you must provide proof that the camper has funding for camp and contact information for the funder. If you receive a state voucher, a current school year voucher or blank Confirmation of Provider form is required to register. The camp balance will remain the parent/guardian's responsibility until funding has been verified. For state voucher inquiries, contact: Kathy Crompton, kcrompton@ssymca.org

STATE VOUCHER PARENT FEES:

Upon receiving your day camp state voucher, it is your responsibility to make sure that the camp has received a copy of your state voucher. If you qualify to pay a parent fee, you will be required to set up your payment schedule. Your parent fee will be due on the Monday, one week, before the camp session begins. For any questions regarding the payment requirements or to set up your payment schedule, please contact Kathy Crompton at kcrompton@ssymca.org.

CANCELLATION POLICY

The \$50.00 deposit/per child, per week is nonrefundable, non-transferable.

Refunds are issued in the same method that payment was received. Refunds by check may take 2 weeks to process.

- 100% refund (less the \$50.00 deposit): If cancellation notice is received before the payment due date.
- No refund will be given if cancellation is received after May 30, 2024.

MEDICAL CANCELLATION POLICY

In the case of severe illness or other medical limitations where a doctor states the camper is not allowed to attend camp, a SSYMCA credit* will be applied. A doctor's note MUST be submitted stating the camper's specific restrictions causing him/her not to attend camp. Refunds will be issued to your SSYMCA Account. *No credit will be given mid-week for illness/medical limitations.

PROGRAM TRANSFERS

Camp transfer requests must be made in writing via Camp Transfer Form. Transfers will be made depending on availability. \$50 deposit could be forfeited if transferring to a different camp week. Transfers cannot be made less than 5 days before camp starts. Any difference in registration fee is due at time of transfer. You will receive a confirmation email once a transfer is approved. All refund and transfer requests must be made on a camp cancellation/transfer form available from the camp office.

LATE PICK-UP

All children must be picked up by 5:00PM. If a family is late for pick-up, the South Shore YMCA summer camp will adhere to the following policy:

• Families will be charged a \$1.00 fee per minute.

- If the parent or guardian does not pick up the child by the closing time, the staff will attempt to notify the emergency contacts. If no one can be contacted after an adequate period of time, the police will be contacted.
- No child will be left unattended.
- If the tardiness is consistent, a meeting with the Camp Director will be called to discuss strategies to avoid tardiness. Consistent cases of tardiness may result in compromised enrollment.

Authorized Payer's Signature										
Date:										
SUMMER CAMP SCHEDULED PAYMENT Draft Responsibilities Authority to Draw ACH Debits or Drafts for Summer Camp Payments										
Your Name:										
Address:										
City, State and Zip:										
Child's Name:										
Child's Name:										
Child's Name:										
Checking/Savings Account:										
Bank Transit Routing No:	Choose One: Checking Account Savings Account									
Depositor's Account No:	Signature of Bank Depositor:									
Crodit/Dobit Card	Or									
Credit/Debit Card: Card Number:										
Expiration Date:	Full Name on Card:									

Authorization:

I hereby authorize the South Shore YMCA to charge any remaining camp balances on the payment due date to the Checking/Savings Account or Credit/Debit Card listed above.

• It is my responsibility to notify the YMCA immediately of any account changes or account closing and to provide the YMCA with the current account information.

- The YMCA reserves the right to refuse entrance into the program if payments are delinquent. Full payment of delinquent balance will be required for reinstatement into the program.
- The Business Office will contact you for payment if your draft is declined, plus a service charge will be applied by the YMCA to my bank or credit card company.

Authorized Payer's Signature:	 Date:

Camp payments can be made before the due date online or at the branch.

DATES & RATES

Camp Quirk Day Camp 2024

TRADITIONAL	Member	Non- Member	Age/Grade	Week 1 6/17-6/21	Week 2 6/24-6/28	Week 3* 7/1-7/5	Week 4 7/8-7/12	Week 5 7/15-7/19	Week 6 7/22-7/26	Week 7 7/29-8/2	Week 8 8/5-8/9	Week 9 8/12-8/16	Week 10 8/19-8/23
Explorers	\$305	\$380	Entering K				0						
Trailblazers	\$305	\$380	Gr. 1										
Pathfinders	\$305	\$380	Gr. 2										
Rangers	\$305	\$380	Gr. 3	0									
Navigators	\$305	\$380	Gr. 4		0	0	0						0
Mavericks	\$305	\$380	Gr. 5										
Adventurers	\$305	\$380	Gr. 6 & 7			0			0				0
Voyagers	\$305	\$380	Gr. 8 & 9										
Leaders in Training	\$120	\$160	Gr. 9 & 10		3)C	3)	0	3);		

*Week 3 is 4 days. Prorated fees: Explorers, Trailblazers, Pathfinders, Rangers, Navigators, Mavericks and Adventurers \$240/300.

SPORTS	Member	Non- Member	Age/Grade	Week 1 6/17-6/21	Week 2 6/24-6/28	Week 3* 7/1-7/5	Week 4 7/8-7/12	Week 5 7/15-7/19	Week 6 7/22-7/26	Week 7 7/29-8/2	Week 8 8/5-8/9
Basketball Jr.	\$335	\$420	Gr. 1-3								
Basketball Sr.	\$335	\$420	Gr. 4-7								
SoccerJr.	\$335	\$420	Gr. 1-3								
Soccer Sr.	\$335	\$420	Gr. 4-7								
Sports Challenge Olympics	\$335	\$420	Gr. 4-6								
Dance Camp	\$335	\$420	Gr. 1-7								
Volleyball Sr.	\$335	\$420	Gr. 4-7								
Strength Agility & Performance	\$335	\$420	Gr. 5-7								

ARTSCAMP	Member	Non- Member	Age/Grade	Week 1 6/17-6/21	Week 2 6/24-6/28	Week 3* 7/1-7/5	Week 4 7/8-7/12	Week 5 7/15-7/19	Week 6 7/22-7/26	Week 7 7/29-8/2
Petite Artists!	\$335	\$420	Gr. 1-4				Van Gogh	Pablo Picasso	Leonardo DaVinci	
Explore the Arts	\$335	\$420	Gr. 4-7							

STEM & SCIENCE	Member	Non- Member	Age/Grade	Week 1 6/17-6/21	Week 2 6/24-6/28	Week 3* 7/1-7/5	Week 4 7/8-7/12	Week 5 7/15-7/19	Week 6 7/22-7/26	Week 7 7/29-8/2	Week 8 8/5-8/9
Science Camp Jr.	\$435	\$520	Gr. K-3				0				
Science Camp Sr.	\$435	\$520	Gr. 4-7			0	0				

*Week 3 is 4 days. Prorated fees \$348/\$416